**Taylor County Public Library**

Board Meeting Minutes

August 19, 2024

The meeting was called to order at 12:09 pm. Present were Vice President Emily Snyder, Treasurer Eddie Hazelwood, Secretary Donna Gaddis, member Jennifer Johnson, TCPL Director Tammy Snyder, and Office Manager Julie Sterchi. Trace Creek Construction Vice President David Milam and TCPL staff member Kim Barbee were also present.

**Previous Meeting Minutes**

Move for approval of minutes for the regular July meeting. Motion to approve by Hazelwood, second by Johnson, all approved. Hazelwood moved to approve the minutes from the July 29 special called meeting. Johnson seconded, all approved. Hazelwood then moved to approve the minutes from the August 12 special called meeting. Johnson seconded, all approved.

**Treasurer's Report**

Taylor County Bank- acct #.....541, operating checking $ 250,013.66

Taylor County Bank- acct #.....625, debit card account $ 6,360.44

Taylor County Bank- acct #.....755, Square Reader acct $ 1,260.53

TaylorCounty Bank - CD 144794 (1/17/25) $ 1,600,837.81\*

Abound - Certificate of Deposit (maturity date 1/06/2025) $ 173,837.92

United Citizens Bank of Southern KY - Certificate of Deposit (6/21/25) $ 162,437.32\*

Citizens Bank & Trust money market acct # ...653 $ 28,000.23

Citizens Bank & Trust - CD 30858 $ 400,000.00

Community Trust Bank- money market acct #.....878 $ 2,672,118.12

 **Total as of 7/31/2024 $ 5,294,866.03**

 Pension Liability Fund Obligation $ - 982,000.00

 Six Month Operational Reserve Obligation $ - 733,000.00

\*Principal amount

Approval of Treasurer's Report. Motion to approve by E Snyder, seconded by Gaddis, all approved.

Approval of Payment Vouchers. Motion by Hazelwood, second by E. Snyder, all approved.

**Circulation Report**

Circulation report was presented by Director Snyder. Circulation numbers are back up as the program numbers dropped with the end of SRP. Foot traffic and use of resources remain strong.

**Open Issues**

T. Snyder informed that our new temporary website is up and running. Colors and design are still under review to be in compliance with ADA regulations. The final version will be implemented this fall. Rebecca Hurtgen, our Media Specialist, continues to train in how to use all the new features, especially of the calendar, which is so much better than our old site’s. The Board indicated that the new site should list their names and positions, with contact information going through the library.

Financial advisor Chip Sutherland was unable to attend the regular August meeting, so came to the special called August 12th meeting along with attorney Christian Juckett to explain the upcoming steps for financing the new library renovation and construction. Sutherland will be at the September Board meeting in order to begin the process of selling library bonds to assist with construction costs. He suggested that preliminary construction and its costs could begin, with the bills being paid with current library funds.

**New Business**

The library’s tax rates for this fiscal year were ready for review. Director Snyder discussed the particulars of this year’s rates and noted they are lower than last year’s. Hazelwood also commented that bank interest rates are also dropping. Hazelwood moved to take the compensating rate. Gaddis seconded, all approved.

David Milam made the adjustment on the Bid Packet Tabulation Worksheet for the reduced cost of the painting package, since the winning bid came in well below the estmated bid amount. After review of the revised totals, Gaddis moved to approve all of the construction bid packets. Hazelwood seconded, all approved.

CU has renewed their Work Study Program with the library. We have one new work study student starting August 27th, and a possible second student as well.

Snyder then introduced Kim Barbee, a new member of the TCPL staff and the President of the Friends of the Library group. Snyder noted that Kim has worked very hard in supporting the library through fundraising, obtaining grants, and volunteer services this past year. Kim then gave an overview of specific projects the Friends group have been doing to support the library.

T. Snyder reported that Suzanne Grubesic has requested that the start time of the monthly Board meetings be moved to 12:15 pm to accommodate a shift in her work commitments. After discussion, Hazelwood motioned to allow the move to the new start time. Johnson seconded. All approved.

Gaddis then moved to adjourn the meeting. E. Snyder seconded, all approved.

Meeting adjourned at 12:57 pm.

The next regular meeting will be Monday, September 16, 2024 at 12:15 pm.

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 Donna Gaddis, TCPL Board Secretary